

**Draft Minutes of 19 May 2015 (AGM)**

**DUDDON PARISH COUNCIL**

Minutes of the AGM meeting held on Tuesday 19 May 2015 in the  
Green Room Victory Hall, Broughton-in-Furness

**Present** Cllr Albion, Cllr Burch, Cllr Curwen, Cllr Downe, Cllr Glessal, Cllr Hannah,  
Cllr Johnson, Cllr Knowles, Cllr Longworth, Cllr Pitts.

**078/15 Election of Chair for the 2015/16**

Cllr Knowles was proposed and seconded.

**Resolved** that Cllr Knowles take the chair for the year 2015/16.

**079/15 To receive the Chairs Acceptance of Office**

Cllr Knowles signed her declaration of Acceptance of Office as chair.

**080/15 Election of Vice chair for the 2015/16**

Cllr Burch was proposed and seconded.

**Resolved** that Cllr Burch be Vice Chair for the year 2015/16.

**081/15 To receive Declarations of Acceptance of Office from Members.**

The clerk has received and signed all Declaration of Office forms from members.

**082/15 Apologies**

There were none.

**083/15 Requests for Dispensations**

There were none.

**084/15 Declaration of Interests**

There were none.

**085/15 Minutes**

**Resolved** that the minutes of the meeting held on Thursday 23 April 2015 be signed by the chair as a true record.

**086/15 Public Participation.**

- a) Police were in attendance and reported that a vehicle had been damaged at High Kepplewray, some sheep had been stolen and a wagon had got stuck on the A595.
- b) County Cllr David Fletcher was in attendance and advised that things were quiet during the election period. He suggested that the Highways area steward visits the area to try to resolve some of the long standing problems and he will request an appointment. The Council raised concern about the traffic lights at Duddon bridge being moved and a suggestion was made that County Cllr Fletcher find out why they were moved and report back to the parish at the next meeting.
- c) Public – No public were in attendance.

**087/15 Review of Sub-Committees**

a) Finance Committee

**Resolved**- Cllr A Downe, Cllr E Knowles and Cllr G Pitts form the Financial Committee

b) **Resolved** not have a planning committee. If a planning application needs considering before the full Parish Council meeting an Extra-Ordinary meeting will be called.

**088/15 To Nominate Cllrs for the following**

a) To liaise with Highways – Resolved – Cllr Albion will liaise with Highways

b) To liaise with the Parish Lengths man – Cllr Albion will liaise with the Parish Lengths man

**089/15 Delegated Authority**

**Resolved** to give delegated authority to the Clerk and the Chair to deal with emergency matters needing attention before the next full Parish Council meeting.

**090/15 Review and consideration of adopting the Standing Orders**

**Resolved** to adopt the standing orders distributed to Cllrs prior to the meeting.

**091/15 Review and consideration of adopting the Financial Regulations**

**Resolved** to adopt the Financial Regulations distributed to Cllrs prior to the meeting.

**092/15 Review and consideration of adopting the Code of Conduct**

**Resolved** to adopt the Code of Conduct distributed to Cllrs prior to the meeting.

**093/15 Freedom of Information Publication Scheme**

**Resolved** that the Clerk and the Chair will consider and complete the Freedom of Information Publication Scheme for presentation and adoption at the next full Council meeting.

**094/15 Charities**

a) The Brown Cow (Proceeds) Charity.

**Resolved** that Cllr Albion, Cllr Burch, Cllr Downe, Cllr Glessal, Cllr Johnson and Cllr Knowles be the 6 trustees of the Brown Cow (Proceeds) Charity.

b) The Garner Grave Fund

**Resolved** that Cllr Downe will be the third trustee together with the Chair and the local Vicar to the Garner Grave Charity.

c) Edward Postlethwaite and Mabel Postlethwaite.

This charity is not registered with the Charity Commission.

Cllr Downe will take a look in the cemetery to locate the above named graves and will send a map to the chair. The Charities will on a future agenda.

**095/15 Co-Option of Councillors**

A Sub-Committee was set up consider applications when Co-opting a new Cllr. The sub committee will consider applications and make a recommendation at the next full Parish Council meeting. The sub-committee is made up of:  
Cllr Glessal, Cllr Longworth and Cllr Knowles.

**096/15 Training**

**Resolved** that Cllr Downe and Cllr Pitts will attend the Good Councillor course At Gilpin Bridge on 16 June 2015.

**097/15 Insurance**

Consideration was given to two quotes to the renewal of the Parish Council' Insurance. **Resolved** to use Zurich Municipal on the 3 year deal.

**098/15 Calendar of Meetings**

The calendar of meetings up to April 2016 was agreed and will be available on the website.

**099/15 Correspondence**

There was a discussion about correspondence. **Resolved** that the clerk and the chair will go through correspondence prior to the meetings, any important correspondence will be an agenda item.

**100/15 Subscriptions**

**Resolved** to renew the following subscriptions:  
Calc, ICO, Allotment Association, SLCC and Parish Online.

**101/15 Financial Matters**

**Resolved** that the following Direct Debits, Standing Order and Cheques be paid:-

E-on	40.43
Foxfield Garden Centre	39.00
Calc	219.00
ICO	35.00
PHS Group	233.47
Alan Hadwin Ltd	75.00
NPower Ltd	90.82
SLDC	153.00
Hawthwaite Garden Centre	<u>700.00</u>
	<u>£1585.72</u>
<u>Receipts</u>	
SLDC	14000.00
Allotment Rent	60.00
E-on	<u>705.54</u>
	<u>£14765.54</u>

**102/15 Date of next Meeting**

The next Ordinary meeting of the council will be held on 28 May 2015

